



GEOSPATIAL SESSION PREPARATION

Prepare for a productive session.

A practical checklist for your GIS, remote sensing, analysis or modelling conversation.

GUIDE CREATED

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01 / BRING THE ESSENTIALS

- ☐ **Define the task**
Describe your project question or technical problem, the output you need and who will use it.
- ☐ **Locate it in space and time**
Identify your study area, dates of interest, working scale and deadline.
- ☐ **Prepare your data**
List sources, formats, resolution and coordinate systems. Bring a small representative sample and confirm permission to share it.
- ☐ **Record your workflow**
Note your software and version, processing steps, parameters, error messages and what you have already tried.

Keep the first conversation focused

A small, well-described example is usually more useful than a large folder of unexplained files. Leave out confidential or personal information.

Match your preparation to the task.

Use the relevant prompts below, then bring your brief and supporting files to the agreed session.

GIS & map creation

Bring layers or coordinates, a known reference location and your intended map size, audience and output format.

Remote sensing

Record the sensor or product, dates, processing level, bands, quality masks and study-area boundary.

Modelling & validation

Describe the target, predictors, observation locations and dates, plus any independent reference data or evaluation results.

Interpretation & troubleshooting

Bring the actual maps, tables, plots or diagnostics, the method that produced them and the specific finding or fault to discuss.

02 / AGREE THE SCOPE

- Say whether you need a guided session or a defined piece of technical work.
- Agree the outputs, data needs, timing and fees before work begins.
- Complex modelling and data-intensive work start with a feasibility review.

Practical support with clear responsibilities

Support focuses on geospatial methods, skills and applications. It excludes literature reviews, proposal or thesis writing, academic supervision and completing assessed work for someone else.

Ready to discuss your task?

Use the website support planner or email your brief. A request is the start of a conversation, not a confirmed appointment.

tlhompotlotlo7@gmail.com